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HARYANA GOVERNMENT

INDUSTRIES & COMMERCE DEPARTMENT

Notification

The 24th April, 2026

No. 25/05/2020-4IB-1.— In pursuance of the provision under Section 2 (Sub-Section 2.1 (g)) of the Haryana State Startup Policy 2022, notified vide No. Admn/459/1SIT/17601 dated 07th July 2022, the Governor of Haryana is pleased to notify the *“Electricity Duty Reimbursement Scheme guidelines”* for the Incubators registered under the Haryana State Startup Policy 2022. The Scheme guidelines related to *“Electricity Duty Reimbursement”* will be as follows:

1. Objective

The Government of Haryana has always followed a proactive approach to facilitate Startup entrepreneurs for ease of doing business in Haryana. In order to achieve the same, the State has undertaken precise policy-level interventions to position Haryana as a pre-eminent investment destination and notified the Haryana State Startup Policy 2022 with a focus on the creation of a world-class ‘Startup Ecosystem’ in the State.

Through this scheme guidelines, the State Government intends to provide support in the form of “Electricity Duty Reimbursement” to eligible Incubators in Haryana to establish/ augment the infrastructure/ Incubation facilities in the state and create a holistic and sustainable startup ecosystem.

2. Quantum of Assistance (Electricity Duty Reimbursement)

- i. 100% reimbursement of electricity duty to incubators for 12 years in ‘D’ Category blocks, 10 years in ‘C’ Category blocks, and 7 years in ‘B’ Category blocks.
- ii. The Category of blocks will be applicable as per block categorization given in the Haryana Enterprises & Employment Policy 2020 and as amended from time to time.
- iii. The assistance will be given in the form of reimbursement of electricity duty paid by incubators who have gone into commercial operations on or after the date of notification of the Haryana State Startup Policy 2022, i.e., 07.07.2022.

3. Commencement

The Scheme guidelines shall commence with effect from the date of notification of this scheme guidelines and shall remain in operation till 06.07.2027 or till the time the Government of Haryana decides to discontinue/ amend/ extend this scheme guidelines.

4. Eligibility Criteria

- i. The Entity should be registered as an “Incubator” with Startup Haryana under the aegis of the Industries & Commerce Department, Haryana, in accordance with the “Incubation Registration Scheme guidelines notified vide No. Admn/459/ISIT/17944 dated 27.09.2022” or as amended from time to time.
- ii. To avail the assistance under this scheme guidelines, the Incubator should be in commercial operations at the time of submission of the application.
- iii. The Incubator Entity should have the Haryana Udhyan Memorandum (HUM) for statistical purposes (If applicable).
- iv. The Incubator Entity should have obtained No Objection Certificate (NOC)/ Change of Land Use (CLU)/ clearance (s)/ any other statutory compliances from the respective Competent Authority, wherever applicable.
- v. Incubator Entities availing assistance under this scheme guidelines should not have availed similar assistance under any other Central/ State Government policy. Further, Incubator Entities availing assistance under this scheme guidelines will also not be eligible to avail similar incentives under any other Central/ State Government policy.
- vi. The incubator entities having a dedicated power connection being used for the incubator would be eligible to avail assistance under this scheme guidelines. However, the power connection should be in the name of the Incubator.
- vii. The incentives availed during the policy period will be valid for the defined incentive period as per the policy, and the new policy/ amendments will not have any retrospective impact on existing units which are availing assistance under the policy.

5. Procedure for availing of the Incentive/ Benefit

- i. The Incubator Entity shall apply online on the web portal of the Department of Industries & Commerce, Government of Haryana, for the “**Electricity Duty Reimbursement**” in the prescribed format (as per **Annexure-I**) along with the requisite supporting documents as prescribed under this scheme guidelines.
- ii. The application received shall be examined, and in case of any deficiencies, the same will be intimated to the Incubator Entity/ applicant in their user account. The applicant shall rectify the same within the prescribed timelines as per **Section 9** of this scheme guidelines document.
- iii. In case the deficiencies are not removed by the Incubator Entity/ applicant or fail to submit requisite additional information/ documents within the prescribed timelines, the application shall be deemed rejected/closed under intimation to the Incubator Entity/ applicant in their user account.
- iv. The Incubator Entity, if required and with approval of the Competent Authority, may be called for a presentation/ clarification in relation to either the benefit eligibility or reimbursement claimed, or any other component.
- v. The application, after examination and completion in all aspects, will be put for final consideration & approval by the Competent Authority as defined in **Section 7** below.
- vi. Based on the decision taken on the application, an intimation will be sent to the Incubator Entity/ applicant in their user account. The applicant would be able to download the decision/ sanction letter (as applicable) from the portal in reference to their application.
- vii. The sanctioned amount will be credited into the Bank Account of the Incubator Entity, subject to compliance with the terms of the approval/ sanction letter, if any.

6. Time Limit to Apply

The Incubator Entity that has incurred expenses on Electricity Duty on or after 07.07.2022 is required to apply for financial assistance within 06 months from the date of completion of the financial year or within 03 months of the date of notification of this scheme guidelines, whichever is later.

Thereafter, the Incubator Entity will no longer be eligible to receive assistance or reimbursement under this scheme guidelines except in the scenario under **Section-8**.

7. Competent Authority for Sanction

The Director/ Director General, Industries & Commerce Department, Haryana, or as decided/ delegated by the Government of Haryana from time to time, shall be the competent authority for sanction of the fiscal assistance under the scheme guidelines.

8. Power to Condone the Delay in Submission of the Application

- i. The Director/ Director General, Industries & Commerce Department, Haryana, or as decided/ delegated by the Government of Haryana from time to time, may condone the delay up to a period of 03 months after the prescribed time limit.
- ii. The Administrative Secretary, Industries & Commerce Department, Haryana may condone the delay up to a period of 06 months after the prescribed time limit.

Provided that the competent authority is satisfied with the reasons for the late submission of the application based on the substantial evidence/ documents/ arguments presented by the entity/ applicant.

9. Timelines for Processing & Decision of Applications

The following are the timelines for processing and decision of applications:

S. No.	Particulars	Time Limit (in working Days)
1	By the department for processing & decision on the applications which is complete in all aspects	30 Days
2	By the applicant for the removal of deficiencies/ submission of additional information/ documents	10 Days

Note: If an applicant/entity is unable to remove deficiencies or fails to submit requisite additional information/ documents within 10 working days of the intimation from the Industries & Commerce Department, the application shall be deemed rejected/closed.

10. Interpretation/ Clarification/ Modification

The Administrative Secretary, Industries & Commerce Department, Haryana, will be the final authority for clarifying/ resolution of any doubts relating to the interpretation of any term or any provision arising under this scheme guidelines. The decision in this matter shall be final and binding for all stakeholders in such cases.

11. Grievance Redressal Authority

An applicant may file a grievance to the Administrative Secretary, Industries & Commerce Department, Haryana, against an order passed by the Competent Authority within a period of 30 days from the date of communication of the order. The order(s) passed by the Administrative Secretary, Industries & Commerce Department, in such grievance shall be final.

12. Penal Action

At any time, if it is found that the Incubator Entity has claimed/ availed any form of assistance/ benefit (Fiscal/ Non-Fiscal) from the Government based on any false/ fabricated information or involved in any malpractices/ fraudulent activities; the registration of the Incubator Entity will be summarily revoked & the Incubator Entity shall refund the entire amount of the assistance granted/ availed along with the compound rate of interest @ 12% per annum. In addition, the Incubator Entity/ applicant will also be liable to face legal action & will be debarred from availing any incentive/ assistance under any other policy/ scheme guidelines of the State Government in the future.

13. Head of Expenditure

The expenditure shall be met under the Scheme Guidelines Head, i.e., "P-01-19-2852-07-202-87- 51-N-V" of the Industries & Commerce Department, Haryana.

AMIT KUMAR AGRAWAL,
Commissioner & Secretary to Government, Haryana,
Industries & Commerce Department.

Annexure I – Application Form for Electricity Duty Reimbursement

Section 1 – Details of Incubator Entity		
1.	Name of the Incubator Entity as registered with Startup Haryana Cell, Industries & Commerce Department	Pre - Filled
2.	Registration number with Startup Haryana Cell, Industries & Commerce Department	Pre - Filled
3.	Date of Registration with Startup Haryana Cell, Industries & Commerce Department	Pre - Filled From..... (DD/MM/YYYY) Valid Till..... (DD/MM/YYYY)
4.	Complete Address of the Registered Office of the Incubator entity	Pre – Filled
5.	Complete Address of Incubator	Pre – Filled
6.	Category of Block in which the Incubator entity is operating.	Pre – Filled
7.	PAN of Incubator Entity	Pre – Filled
8.	GST of the Incubator Entity	
9.	Is the application submission on time, i.e., within 03 months of notification of this scheme guidelines or within 06 months from the date of completion of the financial year for which assistance is claimed, whichever is later	Yes/ No
10.	If no, provide reasons for the delay in submission of the application. (In such a case, the applicant needs to submit the request to condone the delay in submission of the application.)	(Upload Evidence/ Supporting Documents for delay)
11.	Haryana Udhyaam Memorandum (HUM) Number & Date (Optional)	Number _____ Date _____
12.	Date of commencement of commercial operations of the Incubator Entity (DD/MM/YYYY)
13.	Number of Employees	On Direct Payroll - On Contract – Total Employee -
14.	Turnover of the entity for all the previous financial years since incorporation	Year 1: Year 2: Year 3: Year n:
15.	Bank Account Details of the Incubator Entity	
15.1.	Name of Bank	
15.2.	Account Holder Name	
15.3.	Account Number	
15.4.	Account Type	
15.5.	Branch Address	
15.6.	IFSC Code	
16.	Authorized Applicant Details	

16.1.	Name of Applicant Authorized by the Incubator Entity			
16.2.	Designation Representative	of	Authorized	
16.3.	Contact Details of the Authorized Representative			Mobile
				1.
				2.
				Landline
				(with STD Code)
16.4.	PAN Number Representative	of	Authorized	
16.5.	E-mail ID Representative	of	Authorized	

Section 2 – Details of Claiming Assistance		
1.	Category of Electricity Connection	Commercial / Industrial
2.	Electricity Consumer Number	
3.	Date of Release of Electricity Connection	
4.	Total Connected Power Load (in kW) kW
5.	Period for Reimbursement of Electricity Duty	From (DD/MM/YYYY) To (DD/MM/YYYY)
6.	Amount of electricity duty paid in the above period	
7.	Supporting Documents	<ul style="list-style-type: none"> i) Letter of Authorization (As per Annexure-II) ii) PAN Card & Passport-size Colored Photograph of the Authorized Representative iii) Undertaking (As per Annexure- III) iv) Copy of Haryana Udhyaam Memorandum (HUM) (Optional) v) Cancelled cheque of the bank account of the Incubator vi) Merged copy of the electricity bill for the duration for which the reimbursement is sought. vii) Electricity Connection Certificate by UHBVNL/ DHBVNL (As per Annexure-IV). viii) Copy of any valid proof as evidence of the Incubator entity being in commercial operations (First Sale Bill). ix) 3 to 5 photographs showing the incubation facility. x) Copy of GST Certificate xi) Copy of CA certificate (as per Annexure V)

Annexure II - Letter of Authorization
Letter of Authorization for Representative

To,

The Director / Director General, Industries & Commerce Department

<Name> ----- <Designation>----- is hereby

authorized to sign & stamp requisite documents on behalf of our Incubator entity (**Name of an entity as given on Certificate of Incorporation / Registration**) for applying for **“Electricity Duty Reimbursement”** under the Haryana State Startup Policy 2022. He is also authorized to attend meetings and provide additional documents in case any clarifications are required by the concerned authority.

Thanking you,

<p>Signature and seal of the Director(s)/ Partner(s)</p> <p><Name></p> <p><Designation></p> <p><Mobile></p> <p><Seal></p>	<p>Signature of the person authorized by the Incubator Entity (Name of the entity)</p> <p><Authorized Representative Name></p> <p><Designation></p> <p><Mobile></p> <p><Seal></p>
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Annexure III - Undertaking
TO WHOMSOEVER IT MAY CONCERN

(Undertaking/Declaration - To be submitted on Non-Judicial Stamp Paper of Rs. 100/- (Min), duly sworn before a Notary Public (duly affixed with Notarial Stamp, and with Notary Seal & Notary Registration Number or First-Class Magistrate)).

1. I / We, < Director / Designated Partner / Partner/ Member / HoD >, do hereby solemnly declare, that the information given herein regarding our Incubator entity <**Name of the entity as given on Certificate of Incorporation / Registration**> & as stated in the application form is correct and true to the best of our knowledge and belief, and nothing relevant information has been suppressed.
2. I / We do hereby affirm that furnishing of any false or incorrect particulars of any information or suppression of any material information shall attract punishment for fraud and that we will be held liable for it. We understand that if found guilty of furnishing false information or any other fraudulent activity, we will be barred from applying /availing any benefits/incentives under the Haryana State Startup Policy 2022 for this entity and any other entity that I/we are part of and will further be liable for the penal action as defined under the “**Electricity Duty Reimbursement Scheme guidelines**”.
3. The Incubator entity will be liable to refund excess subsidy/ assistance/ reimbursement/ exemption, if any, released due to omission or pointed out by the concerned division at any time or the Audit team of the Principal Accountant General, Haryana.
4. I/ We, do hereby confirm and declare that any Director(s)/ Designated Partner(s)/ Partner(s)/ Member(s) / HoD of our Incubator Entity:
 - i) Is/ Are not blacklisted/ de-registered/ debarred by any Central/ State Department/ Agency at the time of submission of the application; and
 - ii) Have not availed of a similar incentive under any other State / Central Government policy. Further, we agree that if we avail an incentive under this scheme guidelines, then we shall not claim a similar incentive in any other State / Central Government policy.
5. I / We hereby certify that all Director(s)/ Designated Partner(s)/ Partner(s)/ Members/ HoD / Authorised Representative in our Incubator entity have given written consent to provide their DIN/ DPIN/ Partner ID/ Member ID/ Aadhaar number and also for use of their Aadhaar Number, Biometric, and/or One Time Pin (OTP) data for Aadhaar based authentication to verify individual identity and to determine eligibility across different Government Scheme guidelines. I/We understand that Startup Haryana Cell, Industries & Commerce Department shall ensure the security and confidentiality of my/our personal identity data provided for the purpose stated above.

Dated:

Signature and seal
of the Director(s)/Designated Partner(s)/Partner(s)/Member(s)/HoD
<Name and Designation>

Annexure IV – Electricity Connection Certificate from UHBVNL/ DHBVNL*(Certificate from SDO/XEN in respect of Incubator Entity (on department letterhead))*

The details of the electricity/ power connection of M/S _____

bearing Electricity Consumer Number: _____ in the category

<Commercial/ Industrial> _____ located at Address _____

_____ are as follows:

S. No.	Details of electricity/ power connection & Sanctioned Load (KWH)	Bill Period	Total bill amount paid	Electricity Duty out of the total bill amount
Total Amount (INR)				

Signature and Seal

**of SDO/ XEN
UHBVNL/ DHBVNL**

Annexure V – Format of CA certificate for Turnover**Dated** _____**TO WHOM IT MAY CONCERN**

This is to certify that _____, having GSTIN: _____ and a principal place of business at _____, has had a turnover in the last five financial years as mentioned below:

Financial Year	Net Profit	Net Loss	Net Worth	Turnover	Net Tax Paid

This verification certificate is being issued upon their request to be used for any lawful purpose it may serve them.

Regards,*Name of the Chartered Accountant**Seal and Sign of the Chartered Accountant***UDIN:** _____

**CA certificate will only be valid on the letterhead of the Chartered Accountant's firm*