



Haryana Government Gazette

EXTRAORDINARY

Published by Authority

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No. 61-2026/Ext.] CHANDIGARH, FRIDAY, APRIL 24, 2026 (VAISAKHA 4, 1948 SAKA)

HARYANA GOVERNMENT

INDUSTRIES & COMMERCE DEPARTMENT

Notification

The 24th April, 2026

No. 25/05/2020-4IB-1 In pursuance of the provision under Section 1 (Sub- Section 1.1 (e)) of the Haryana State Startup Policy 2022, notified vide No. Admn/459/1SIT/17601 dated 07th July 2022, the Governor of Haryana is pleased to notify the ***“Assistance for New Startup Warehouse/ Innovation Campus Scheme Guidelines”*** for the setting up of the Startup Warehouse/ Innovation Campus under the Haryana State Startup Policy 2022. The Scheme guidelines related to ***“Assistance for New Startup Warehouse/ Innovation Campus”*** will be as follows:

1. Objective

The Government of Haryana has always followed a proactive approach to facilitate Startup entrepreneurs for ease of doing business in Haryana. In order to achieve the same, the State has undertaken precise policy-level interventions to position Haryana as a pre-eminent investment destination and notified the Haryana State Startup Policy 2022 with a focus on the creation of a world-class ‘Startup Ecosystem’ in the State.

Through this scheme guidelines, the State Government intends to provide support in the form of “Assistance for New Startup Warehouse/ Innovation Campus” to Government Departments/ entities or Industry Associations/ Bodies for setting up Startup Warehouse/ Innovation Campus in the state and creating a holistic & sustainable startup ecosystem. The Startup Warehouses/ Innovation Campuses established under this scheme guidelines are expected to provide the following basic facilities to the Startup ecosystem stakeholders in the State of Haryana:

- i. Provide physical plug & play infrastructure and value-added support services.
- ii. Create a strong network of mentors who would provide sector-specific knowledge & real-world practical guidance.
- iii. To set up and provide requisite facilities for prototyping, test beds, market development, pilot implementation, and other relevant activities for the product/ services in line with the Startup Warehouse/ Innovation Campus domain.
- iv. Assist the Startups in creating a sustainable, scalable & profitable business model.
- v. Organize events and inspirational programs.
- vi. Provide training and mentorship to startup entrepreneurs.

- vii. To create partnerships and networks with academia, industry, funding sources, the existing Startup Warehouse/ Innovation Campus, and other stakeholders for the startups.

2. **Quantum of Assistance (Assistance for New Startup Warehouse/ Innovation Campus)**

- i. Financial support of INR 4 Crore for capital expenditure will be provided to the Government Department or entity, for creating a startup warehouse, including IT in collaboration with NASSCOM/ CII/ FICCI/ ASSOCHAM/ PHD/ Centre for Innovation Incubation and Entrepreneurship (CIIE) or any other suitable partners for furnishing and equipping), the bare shell space (Networking, bandwidth, lease line, air conditioning & furniture, etc.) and INR 1 Crore yearly for 3 years of recurring expenditure support at Panchkula, Hissar, and other potential locations.
- ii. In case of setting up of a startup warehouse directly by the above-mentioned Industry Associations/ Bodies, the Financial Support (capital expenditure as well as recurring expenditure) will be reimbursed post expenditure and commencement of operations of the startup warehouse.
- iii. The recurring expenditure shall also be provided for a further 3 years for the existing Incubation Centre established at Innovation and Startup Hub, HARTRON, Gurugram.
- iv. Under this scheme guidelines, the financial support would be given only to those entities who have taken in-principle approval for setting up a New Startup Warehouse/ Innovation Campus in the State of Haryana or within the time period as defined in Section 8 of this scheme guidelines document.

3. **Exclusions**

- i. Cost of land, Operational Expenditure (including rentals, salaries, wages, utility bills, contingencies, etc.), Loan Dues, administrative expenses, or any sort of recurring expenditure will not be considered/ included as part of capital expenditure.
- ii. Cost towards any machinery/ infrastructure/ equipment that was already available with the entity will not be considered as a part of the capital expenditure for setting up the Startup Warehouse/ Innovation Campus.
- iii. Expenses towards the purchase of any old machinery/ infrastructure/ equipment will not be considered as part of the capital expenditure for setting up the Startup Warehouse/ Innovation Campus.

4. **Commencement**

The Scheme guidelines shall commence with effect from the date of notification of this scheme guidelines and shall remain in operation till 06.07.2027 or till the time the Government of Haryana decides to discontinue/amend/ extend this scheme guidelines.

5. **Eligibility Criteria of the Host Institutes**

- i. **Government Department/ Entity:** Any Central/ State Government Department or any of their Boards/ Corporations/ Companies/ Institutions or any Government statutory bodies/ entities created/ established through Acts of Parliament or under any other Government Act would also be eligible for assistance under this scheme guidelines.
- ii. **Industry Associations/ Bodies:**
 - a. Any organization registered/ incorporated as an Industry Association and recognized at the National or International level, which are in existence for 5 years, is eligible to apply for assistance under this scheme guidelines.
 - b. Associations/ Bodies involved in the promotion of Startup Ecosystem anywhere in India and have experience of operating 3 startup warehouses/ Centre of Excellence/ Centre of Entrepreneurship or similar entrepreneurship centres would be eligible for assistance under this scheme guidelines.
- iii. The entity should have obtained No Objection Certificate (NOC)/ Change of Land Use (CLU)/ clearance(s)/ any other statutory compliances from the respective Competent Authority, wherever applicable.

6. **Procedure for Availing Incentive/ Assistance**

- i. The entity shall apply online on the web portal of the Department of Industries & Commerce, Government of Haryana, for In-principle approval for “**Assistance for New Startup Warehouse/ Innovation Campus**” (as per **Annexure – I**) along with the requisite supporting documents as prescribed under this scheme guidelines document before incurring the Capital expenditure.

- ii. For availing the Recurring Expenditure, the entity shall submit an application (as per Annexure-IX) along with the requisite supporting documents as prescribed under this scheme guidelines document.
- iii. In all cases, i.e., at the time of In-principle approval or application for tranches under the Assistance for New Startup Warehouse/ Innovation Campus scheme guidelines or application for availing the Recurring Expenditure, the application received shall be examined, and in case of any deficiencies, the same will be intimated to the entity in their user account. The entity shall rectify the same within the prescribed timelines as per **Section 11** of this scheme guidelines document.
- iv. In case the deficiencies are not removed by the Entity/ applicant or fail to submit requisite additional information/ documents within the prescribed timelines, the application shall be deemed rejected/ closed. The Host Institute/Applicant will receive an update on the status in their user account.
- v. The application, after examination and completion in all aspects, will be placed before the Evaluation & Approval Committee for consideration & approval. The entity/ representative will be called for a presentation of their proposal to the Evaluation & Approval Committee.
- vi. The Evaluation & Approval Committee shall comprise the following members:

S. No	Designation/ Department	Role
1.	Director/ Director General, Industries & Commerce Department, Haryana	Chairperson
2.	Nominee from Director/ Director General, MSME Department, Haryana	Member
3.	Chief Technology Officer / Additional Director or Equivalent, Industries & Commerce Department, Haryana	Member
4.	Nominee from the Finance Department, Haryana	Member
5.	Nominee from the Higher Education Department, Haryana	Member
6.	The Committee may call special representatives from relevant State Government Department/ Government Incubator/ Industry Expert, or any other as required on case-to-case basis	Member
7.	Joint/Deputy/ Assistant Director, Industries & Commerce Department, Haryana	Member Secretary

Quorum of the Committee: The Quorum of the Committee shall be of 50%, out of which at least 3 members shall be from the State Government.

- vii. The Evaluation & Approval Committee will examine the application for “Assistance for New Startup Warehouse/ Innovation Campus” based on the proposal submitted by the department/ entity & will approve/ decide the assistance/ grant to be provided under this scheme guidelines.
- viii. Based on the decision taken on the application, an intimation will be sent to the entity in their user account. The applicant would be able to download the decision/ sanction letter (as applicable) from their user account on the portal in reference to their application.
- ix. Thereafter, post-receipt of the In-principle approval, the Host Institute can apply for tranches under the scheme guidelines in the prescribed format (as per Annexure - II) along with the requisite supporting documents.
- x. **Disbursal process:** The amount of the capital support approved will be disbursed/ reimbursed in 3 tranches, which will be 50% in the 1st Tranche, 30% in the 2nd Tranche, & 20% in the 3rd Tranche. The application, after examination and completion in all aspects, will be placed before the competent authority (as defined in section 9) for final consideration and approval.
- xi. The disbursement/ reimbursement of the subsequent tranche will be post-submission of the utilization certificate of the financial support disbursed in the previous tranche.
- xii. The Government Department/ entity will be eligible to apply for financial support under the subsequent tranche post submission of the Utilization Certificate of at least 80% amount of the corresponding to the previous tranche. However, the amount will be disbursed only after the entity provides the Utilization Certificate of 100% amount of the corresponding previous tranche.

- xiii. The Industry Association/ Bodies will be eligible to apply for reimbursement under the tranche post submission of the Expenditure Certificate for at least 80% amount of the applied tranche amount. However, the amount will be reimbursed only after the entity provides the Expenditure Certificate of 100% amount of the applied tranche.
- xiv. **Disbursement of 2nd & 3rd tranche:** The entity is required to submit the interim progress report and utilization/ expenditure certificate to initiate the release of the subsequent tranche of funds.
- xv. In case of unsatisfactory performance of the Startup Warehouse/ Innovation Campus, the Competent Authority may discontinue the financial support to the entity for subsequent tranches, and the entity will be liable for the penal action as defined under Section 14 of this scheme guidelines.
- xvi. The sanctioned amount will be credited into the bank account of the entity, subject to compliance with the terms of the approval/ sanction letter, if any.

7. General Terms & Conditions

- i. The entity is required to set up and operationalize the Startup Warehouse/ Innovation Campus within a maximum period of 3 years from the date of In-principle approval.
- ii. The entity will maintain a separate book of accounts (which is third-party auditable) for the setup and operations of the Startup Warehouse/ Innovation Campus.
- iii. The interest earned should be reported in the Utilization Certificate, and the same will be adjusted in subsequent tranches.
- iv. The assistance must be used exclusively for the specified purpose within the designated timeframe. The Startup Warehouse/ Innovation Campus should be in commercial operations for at least 5 years, failing which, the Entity may be liable for the penal action as per Section 14 of this Scheme guidelines.
- v. The entity is required to mention “Supported by Startup Haryana, Industries & Commerce Department, Government of Haryana” in the Startup Warehouse/ Innovation Campus established & entry gate. In addition, the entity shall ensure evident branding in all its communications, stationery, display boards, and branding material, whether online or offline, during the Startup-related events and programs organized by the Startup Warehouse/ Innovation Campus.
- vi. Any assets acquired or created out of the Fiscal Assistance shall not be disposed of before the completion of five years from the commencement of commercial operations.
- vii. Industries & Commerce Department, Haryana will have the ongoing right to get a functional & financial audit done for the Department/ Entity, as and when required. The entity shall be open to inspection by the sanctioning authority/audit by an authorized State Government Agency & shall provide all the necessary support to carry out the inspection/audit, if required, and with the approval of the competent authority in the I&C Department, Haryana.

8. Time Limit to Apply

The entity shall submit the online application for In-principle approval for Assistance for a new startup warehouse/ Innovation Campus within the policy period. Further, it is clarified that the application for In-principle approval should be submitted before the expiration of the Haryana State Startup Policy 2022, i.e., 06.07.2027.

9. Competent Authority for Sanction

- i. The Evaluation & Approval Committee under the chairmanship of the Director/ Director General, Industries & Commerce Department, Haryana, or as decided/ delegated by the Government of Haryana from time to time, shall be the competent authority for In-principle approval of the fiscal benefit under the scheme guidelines.
- ii. The Director/ Director General, Industries & Commerce Department, Haryana, or as decided/ delegated by the Government of Haryana from time to time, shall be the competent authority for sanction of the fiscal assistance under the scheme guidelines.

10. Power to Condone the Delay in Submission of the Application

- i. The Director/ Director General, Industries & Commerce Department, Haryana, or as decided/ delegated by the Government of Haryana from time to time, may condone the delay up to a period of 03 months after the prescribed time limit.
- ii. The Administrative Secretary, Industries & Commerce Department, Haryana, may condone the delay up to a period of 06 months after the prescribed time limit.

Provided that the competent authority is satisfied with the reasons for the late submission of the application based on the substantial evidence/ documents/ arguments presented by the Entity.

11. Timelines for Processing & Decision of Applications

The applications received in a particular quarter would be considered for evaluation in the subsequent quarter by the Evaluation & Approval Committee.

Note.— If an entity is unable to remove deficiencies or fails to submit requisite additional information/ documents within 15 working days of the intimation from the Industries & Commerce Department, the application shall be deemed rejected/ closed. The Host Institute/Applicant will receive an update on the status in their user account.

12. Interpretation/Clarification/Modification

The Administrative Secretary, Industries & Commerce Department, Haryana, will be the final authority for clarifying/ resolution of any doubts relating to the interpretation of any term or any provision arising under this scheme guidelines. The decision in this matter shall be final and binding for all stakeholders in such cases.

13. Grievance Redressal Authority

The entity may file a grievance to the Administrative Secretary, Industries & Commerce Department, Haryana, against an order passed by the Competent Authority within a period of 30 days from the date of communication of the order. The order(s) passed by the Administrative Secretary, Industries & Commerce Department, in such grievance shall be final.

14. Penal Action

At any time, if it is found that the Entity has claimed/ availed any form of assistance/ benefit (Fiscal/ Non-Fiscal) from the Government based on any false/ fabricated information or involved in any malpractices/ fraudulent activities; the registration of the Entity will be summarily revoked, and the entity shall refund the entire amount of the assistance granted/ availed along with the compound rate of interest @ 12% per annum. In addition, the Entity will also be liable to face legal action and will be debarred from availing any incentive/ assistance under any other policy/ scheme guidelines of the State Government in the future.

15. Head of Expenditure

The expenditure shall be met under the Scheme Guidelines Head, i.e., “P-01-19-2852-07-202-87-51- N-V” of the Industries & Commerce Department, Haryana.

AMIT KUMAR AGRAWAL,
Commissioner & Secretary to Government, Haryana,
Industries & Commerce Department.

Annexure I - Application Form for In-principle Approval for setting up of New Startup Warehouse & Innovation Campus

Section 1 – Details of the Government Department/ Entity or Industry Association/ Body			
1.	Category of Entity	- Government Department/ Entity - Industry Association/ Body	
2.	Name of the entity (as mentioned in the registration document)		
3.	Complete Address of the Registered Office of the Entity		
4.	District, State, and Pin code		
5.	PAN of the Entity		
6.	GST of the Entity		
7.	In case of Government Department/ Entity: Type of entity	a) Central/ State Government department b) Board/ Corporation/ Companies c) Government Institutions d) Statutory bodies/ entities created/ established through Acts of Parliament or under any other Government Act	
8.	Date of establishment/ registration (DD/MM/YYYY)		
9.	Bank Account Details of the Entity		
9.1.	Name of Bank		
9.2.	Account Holder Name		
9.3.	Account Number		
9.4.	Account Type		
9.5.	Branch Address		
9.6.	IFSC Code		
10.	Details of the Authorized Representative		
10.1.	Name of the Authorized Representative		
10.2.	Designation of the Authorized Representative		
10.3.	Contact Details of the Authorized Representative	Mobile	1. 2.
		Landline (with STD Code), if any	
10.4.	PAN Number of the Authorized representative		
10.5.	Email ID of the Authorized Representative		

Section 2 – Contact Details of the Entity		
Details of the Government Department/ Entity		
1.	Type of Department	State / Central Government
2.	Name of Government Department/ Board/ Corporation/ Company	
3.	Name of HoD	
4.	Designation	
5.	Phone number of HoD	
6.	Email ID of HoD	
7.	Website	
Details of Industry Association/ Body		
8.	Type of Entity	Industry Association Industry Body
9.	Name of Industry Association/ Body	
10.	Name of Head of Entity	
11.	Designation	
12.	Phone number	
13.	Email Id	
14.	Website	

Section 3 –Details for the In-principle Approval		
1.	Ownership of the Property	Owned/ Leased
2.	Status of Property	New Construction/ Existing Building
3.	Complete Address of the Proposed Incubator to be setup	
4.	District	
5.	Type of Block	A/B/C/D
6.	Brief Summary of the Proposal for setting up of the Incubator	(Maximum 250 words)
7.	Tentative date for operationalization of the Incubator	(DDMMYYYY)
8.	What is the main strength of the organization that you will leverage for the incubator?	
9.	Proposed total floor area for setting up the Incubator (in sq. ft):	
10.	Proposed sector of focus for the incubator	
11.	Proposed investment from the host institute entity	
12.	Have you taken any other grant from any Government (Centre or State) ministry/ organisation for setting up of the Incubator?	

13.	If Yes, please specify	a. Name of the grant-giving organisation: b. Name of program/scheme guidelines: c. The total sanctioned amount: d. Date of sanction: e. Duration of the grant:
14.	Total estimated capital expenditure involved in setting up of the Incubator	INR
15.	Details of head-wise estimated capital expenditure	INR
15.1.	Head 1	Item 1 Item 2 Item 3 Item n..
15.2.	Head 2	Item 1 Item 2 Item 3 Item n..
15.3.	Add More+ (as required)	Item 1 Item 2 Item 3 Item n..
16.	Amount of the assistance requested out of the total estimated expenditure (as per the quantum defined under the scheme guidelines)	INR
17.	Supporting Documents (upload)	i. Letter of Authorization (As per Annexure-III) ii. PAN Card & Passport size Coloured Photograph of the Authorized Representative iii. Undertaking (As per Annexure- IV) iv. Copy of Haryana Udhyaam Memorandum (HUM) (In case of Private Host Institute) (Optional) v. Cancelled cheque of the bank account of Entity vi. Copy of the Audited Financial Statement of Entity of the last 3 years (as applicable) vii. Copy of registration/incorporation certificate of the Host Institute viii. Copy of MoA & AoA of the Host Institute (if applicable) ix. Detailed Project Report as per Annexure – V x. Certificate from registered Chartered Accountant (as per Annexure - VI) xi. Proof of ownership (Allotment Letter/ Sale Deed/ Registered Lease Deed) xii. Sanction letter of the bank/ financial institution xiii. Copy of GST Certificate (as applicable) xiv. Copy of CA Certificate (as per Annexure IX)

Annexure II - Application Form for Assistance under different Tranches**Section 1 – Application for Assistance for Govt. Departments/ entities under Tranche 1 or Reimbursement for Industry Association / Bodies**

1.	Amount of expenditure already incurred by the entity (in case of an Association)	
2.	Amount required as part of the first tranche/ reimbursement	INR
3.	Bank Account Details of the Entity (exclusively for the purpose of Startup Warehouse/ Innovation Campus Setup)	
4.	Name of Bank	Pre-Filled
5.	Account Holder Name	Pre-Filled
6.	Account Number	Pre-Filled
7.	Account Type	Pre-Filled
8.	Branch Address	Pre-Filled
9.	IFSC Code	Pre-Filled
10.	Supporting Documents	i) Site layout plan and approval by the relevant authority (in case of construction of a new building). ii) Floor Layout plan (duly certified by an architect) in case of setup in an existing building. iii) CA certificate for the expenditure already incurred (for Industry Association / Bodies only). iv) Cancelled cheque of the bank account of the entity. v) Copy of CA certificate (as per annexure X)

Section 2 – Application for Assistance under Tranche 2

1.	Total Sanctioned/ Received Amount under Tranche 1	Pre – Filled			
2.	Amount of expenditure already incurred	INR			
3.	Amount required as part of the 2 nd tranche				
4.	Whether applying with an 80% Utilization Certificate or 100% Utilization Certificate of the previous tranche	Select			
5.	Details of Capital Expenditure				
6.	Expenditure Head	Sanctioned Expenditure	Actual Expenditure	Brief Details of Expenditure (supported by a relevant document & copy of Invoices)	Funds sought under this Tranche
7.	Head 1 Item 1 (Pre – Filled) Item 2 (Pre – Filled) Item n (Pre – Filled)				

8.	Head 2 Item 1 (Pre – Filled) Item 2 (Pre – Filled) Item n (Pre – Filled)				
9.	Add More+ (as required)				
10.	Supporting Documents	i) Expenditure Statement of the Capital Investment (covering individual item-wise) certified by the CA ii) CA certificate for the total expenditure already incurred. iii) Utilization Certificate (duly certified by CA and Competent authority of the Host Institute) of the previous tranche (as per Annexure – VII) iv) Duly stamped and signed copy of the Work Progress Report as per the format (as per Annexure – VIII) v) 5-6 Photographs covering the interior and exterior of the facilities /assets as part of Startup Warehouse vi) Copy of CA certificate (as per annexure X)			
Section 3: Application for Assistance under Tranche 3					
1.	Total Sanctioned/ Received Amount under Tranche 2	Pre – Filled			
2.	Amount of expenditure already incurred	INR			
3.	Total Interest, if accrued as part of Tranche 1 & 2	INR			
4.	Amount required as part of the 3 rd tranche	INR			
5.	Whether applying with an 80% Utilization Certificate or 100% Utilization Certificate of the previous tranche	Select			
6.	Details of Capital Expenditure				
7.	Expenditure Head	Sanctioned Expenditure	Actual Expenditure	Brief Details of Expenditure (Supported by a relevant document & copy of invoices)	Funds sought Under this Tranche
8.	Head 1 Item 1 (Pre – Filled) Item 2 (Pre – Filled) Item n (Pre – Filled)				
9.	Head 2 Item 1 (Pre – Filled) Item 2 (Pre – Filled) Item n (Pre – Filled)				

10.	Add More+ (as required)				
11	Supporting Documents	i) Expenditure Statement of the Capital Investment (covering individual item-wise) certified by the CA ii) CA certificate for the total expenditure already incurred. iii) Utilization Certificate (duly certified by CA and Competent authority of the Host Institute) of the previous tranche (as per Annexure – VII) iv) Duly stamped and signed copy of the Work Progress Report as per the format (as per Annexure – VIII) v) 5-6 Photographs covering the interior and exterior of the facilities /assets as part of Startup Warehouse vi) Copy of CA certificate (as per annexure X)			

Annexure III - Letter of Authorization
Letter of Authorization for Representative

To,

The Director/ Director General, Industries & Commerce Department

<Name> ----- <Designation>----- is hereby

authorized to sign & stamp requisite documents on behalf of our Entity (**Name of an entity as given on Certificate of Incorporation / Registration**) for applying for “*Assistance for New Startup Warehouse/ Innovation Campus*” under the Haryana State Startup Policy 2022. He is also authorized to attend meetings and provide additional documents in case any clarifications are required by the concerned authority.

Thanking you,

Signature and seal of the Director(s)/ Partner(s) / HoD	Signature of the person authorized by the Entity (Name of the entity)
<Name>	<Authorized Representative Name>
<Designation>	<Designation>
<Mobile>	<Mobile>
<Seal>	<Seal>

Annexure IV – Undertaking
TO WHOMSOEVER IT MAY CONCERN

(Undertaking/Declaration - To be submitted on Non-Judicial Stamp Paper of Rs. 100/- (Min), duly sworn before a Notary Public (duly affixed with Notarial Stamp, and with Notary Seal & Notary Registration Number or First-Class Magistrate)).

1. I/We, < Director (s) / Designated Partner (s) / Partner (s)/ Member (s) / HoD >, do hereby solemnly declare, that the information given herein regarding our Entity <**Name of the entity as given on Certificate of Incorporation / Registration**> & as stated in the application form is correct and true to the best of our knowledge and belief, and nothing relevant information has been suppressed.
2. I/We do hereby affirm that furnishing of any false or incorrect particulars of any information or suppression of any material information shall attract punishment for fraud and that we will be held liable for it. We understand that if found guilty of furnishing false information or any other fraudulent activity, we will be barred from applying /availing any benefits/incentives under the Haryana State Startup Policy 2022 for this entity and any other entity that I/we are part of and will further be liable for the penal action as defined under the “**Assistance for New Startup Warehouse/ Innovation Campus**”.
3. The entity will be liable to refund excess subsidy/ assistance/ reimbursement/ exemption, if any, released due to omission or pointed out by the concerned division at any time or the Audit team of the Principal Accountant General, Haryana.
4. I/We, do hereby confirm and declare that any Director(s)/ Designated Partner(s)/ Partner(s)/ Member(s) / HoD of our entity:
 - i) is/are not blacklisted/ de-registered/ debarred by any Central/ State Department/ Agency at the time of submission of the application; and
 - ii) have not availed of a similar incentive under any other State / Central Government policy. Further, we agree that if we avail an incentive under this scheme guidelines, then we shall not claim a similar incentive in any other State / Central Government policy.
5. I / We hereby certify that all Director(s)/ Designated Partner(s)/ Partner(s)/ Members/ Authorised Representative/HoD in our Incubator entity have given written consent to provide their DIN/ DPIN/ Partner ID/ Member ID/ Aadhaar number and also for use of their Aadhaar Number, Biometric, and/or One Time Pin (OTP) data for Aadhaar based authentication to verify individual identity and to determine eligibility across different Government Scheme guidelines. I/We understand that Startup Haryana Cell, Industries & Commerce Department shall ensure the security and confidentiality of my/our personal identity data provided for the purpose stated above.

Dated:

Signature and seal
of the Director(s)/Designated Partner(s)/Partner(s)/Member(s)/HoD
<Name and Designation>

Annexure V - Template of DPR**1. Details of Entity**

S. No.	Particulars	Details
1.	Name of the Entity	
2.	Constitution Legal Status of Applicant: (i.e., Government / Entity or Industry Association/ Body)	
3.	Incorporation Registration No. of the Host Institute	
4.	GST No. of the Entity	
5.	Date of Establishment/ Incorporation	
6.	Address of registered office	
7.	Address of Correspondence office	
8.	PAN No. of Entity	
9.	Address of the proposed site/ Centre	
10.	District	
11.	State	
12.	Pin Code	

2. Relative experience of Industry Association/ Body

S. No.	Name of a similar Centre with complete address	Contact Person Details (Name, Designation, Mobile, Email)	Date of Commencement of Centre	Supporting Document
1				
2				
n.				

3. Details of GST Returns submitted, if any, or status of registration**1. Project Details****a. Objective of the proposed project****b. Land/Building Details:**

S. No.	Particulars	Details
1.	Land/ Building Area	
2.	Status of Legal title & Possession	
3.	if leased, Period of lease	
4.	Coordinates of location (Latitude and Longitude)	
5.	Details of CLU	
6.	Connectivity to roads I. State Highway (in Km.) II. National Highway (in Km)	

7.	Availability of Water	
8.	Availability of Power	

c. Proposed infrastructure as per the scheme guidelines

S. No.	Component
1	
2	
3	

2. Detailed project plan for the construction of the proposed project and the proposed date for commencement of operation

3. Proposed Project Financials

a. Estimated Capital Expenditure

S. No.	Items	Amount (INR in Lakh)
1.	Civil Works	
2.	Equipment, Plant & Machinery (E,P&M)	
3.	Contingencies	
4.	Add other items not listed above.	
Total Project Cost		

b. Estimated Operational Expenditure

S. No.	Items	Amount (INR in Lakh)
1.	Working Capital	
2.	Operational Expenses	
3.	Contingencies	
4.	Add other items not listed above.	
Total Project Cost		

4. Means of Finance

Item	Amount (INR in Lakh)	Percentage (%)
Host Institute Contribution		
Grant expected from Industries & Commerce Department, Haryana		
Loan		
Other		
Total		

a. Basic Revenue Projections (INR in lakh)

S. No.	Item	Year1	Year2	Year3	Year4	Year5
1.	Turnover					
2.	Cost of Operations					
3.	Gross Profit					

5. Employment Generation Projections

- a. Direct Employment: (Skilled and Semi-skilled)
- b. Contractual Employment with no. of days:
- c. Indirect Employment (specify):

6. Details of renewable/alternative energy sources, including solar energy, if any.

I..... Certify that the information/contents as above furnished by me/us are true to the best of my / our knowledge and belief, and nothing material has been concealed. In case any information furnished in the application is found to be false, my / our application may be rejected at any stage.

Signature & seal of the Director(s)/ Partner(s)/ Authorized Representative <Name> <Designation> <Mobile> <Seal>	Name & signature of the Chartered Accountant with stamps & CA membership Number Date----- UDIN No.-----
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Annexure VI – Certificate from a Chartered Accountant regarding Proposed Capital Expenditure**TO WHOM IT MAY CONCERN**

The Capital Investment of M/s with their registered Office atfor the Project is as per the details given below:

Project Cost:

S. No.	Items	Amount (INR in Lakh)
1.	Site Development	
2.	Civil Works	
3.	Equipment, Plant & Machinery (E,P&M)	
4.	Working Capital	
5.	Contingencies	
6.	Add other items not listed above.	
Total Project Cost		

Item	Amount (INR in Lakh)	Percentage (%)
Host Institute Contribution		
Grant expected from the Industries & Commerce Department, Haryana.		
Loan		
Other		
Total		

I/We fully understand that any submission made in this certificate, if proved incorrect or false, will render me/us liable to face any penal action or other consequences as may be prescribed in the law or otherwise warranted.

Name & signature of the Chartered Accountant with stamps & CA membership Number

Date-----

UDIN No.-----

Annexure VII - Fund Utilization/ Expenditure Certificate

1. Name of Entity:
2. Proposed Startup Warehouse/ Innovation Campus Name:
3. Proposed Startup Warehouse/ Innovation Campus Address:

#	Amount of Funds Received	Date of Funds Received	Interest Accumulated as of date	Total available Funds as of date	Fund Position					Total Balance Fund
					Fund Utilized			Balance Fund		
					Expenditure Head	Amount	UC submitted	Expenditure Head	Amount	
	(a)		(b)	(c)						(d=(a+b- c))
1					1. Head -1			1. Head -1		
					2. Head -2			2. Head -2		
					3. Head -3			3. Head -3		
					.			.		
					.			.		
					4. Head -n			4. Head -n		

Signature and seal of the Director(s)/ Partner(s)/ HoD/ Member (s) Authorized Representative <Name> <Designation> <Mobile> <Seal>	Name & signature of the Chartered Accountant with stamps & CA membership Number Date----- UDIN No.-----
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* Payment details in the above table should be supported by copies of receipts of payments made. The payment receipts must indicate the purpose for which the payments have been made to the certification agency.

Annexure VIII – Format for Progress Report

Progress Report for Setting up New Startup Warehouse/ Innovation Campus			
Sl. No.	Activity	Status	Timeline

Signature & seal of the Director(s)/ Partner(s)/ Authorized Representative

<Name>

<Designation>

<Mobile>

<Seal>Annexure

IX – Application for availing the Recurring Expense

Section 1: Details of Assistance		
1.	Is the Startup Warehouse & Innovation Campus set up and operational	Yes/ No
2.	Date of operationalization	(DD/MM/YYYY)
3.	Financial Year for which the recurring expense is being applied for	
4.	Amount applied as a recurring expense for the current year	
5.	Amount of recurring expense disbursed in the previous years (if any)	Pre – Filled (Year-wise amount released as recurring expense)
6.	Details of head-wise estimated Recurring Expense for the current year	
6.1.	Head 1 Item 1 Item 2 Item n	INR
6.2.	Head 2 Item 1 Item 2 Item n	INR
6.3.	Add More+ (as required)	
7.	Supporting Documents	i) CA certified Utilization/ Expenditure Certificate of the final tranche of the assistance for Startup Warehouse & Innovation Campus (as per Annexure – VII) ii) Progress Report of the work done for setting up the Startup Warehouse & Innovation Campus (as per Annexure - VIII) iii) 5-6 Photographs covering the operations of the facilities /assets as part of the Development Centre. iv) Copy of CA certificate (as per annexure X)

Annexure X – Format of CA certificate for Turnover**Dated**_____**TO WHOM IT MAY CONCERN**

This is to certify that _____, having GSTIN: _____ and a principal place of business at _____, has had a turnover in the last five financial years as mentioned below:

Financial Year	Net Profit	Net Loss	Net Worth	Turnover	Net Tax Paid

This verification certificate is being issued upon their request to be used for any lawful purpose it may serve them.

Regards,*Name of the Chartered Accountant**Seal and Sign of the Chartered Accountant***UDIN:** _____

**CA certificate will only be valid on the letterhead of the Chartered Accountant's firm*