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HARYANA GOVERNMENT

INDUSTRIES & COMMERCE DEPARTMENT

Notification

The 24th April, 2026

No. 25/05/2020-4IB-1.— In pursuance of the provision under Section 2 (Sub-Section 2.1 (e)) of the Haryana State Startup Policy 2022, notified vide No. Admn/459/1SIT/17601 dated 07th July 2022, the Governor of Haryana is pleased to notify the “*Assistance for participating or organizing Fair/ Exhibition*” scheme guidelines for the Registered Incubators / Government Departments/ Industry Associations under the Haryana State Startup Policy 2022. The Scheme guidelines related to “*Assistance for participating or organizing Fair/ Exhibition*” will be as follows:

1. Objective

The Government of Haryana has always followed a proactive approach to facilitate Startup entrepreneurs for ease of doing business in Haryana. In order to achieve the same, the State has undertaken precise policy-level interventions to position Haryana as a pre-eminent investment destination and notified the Haryana State Startup Policy 2022 with a focus on the creation of a world-class ‘Startup Ecosystem’ in the State.

Through this scheme guidelines, the State Government intends to provide support in the form of “*Assistance for participating or organizing Fair/ Exhibition*” to registered Incubators/ Industry Associations/ Government Departments in Haryana for participation or organizing Fair/ Exhibition/ Seminars at the National/ International level.

2. Quantum of Assistance (Assistance for participating or organizing Fair/ Exhibition)

- i. For Government Host Institutes/ Government Registered Incubators / Government Departments leading a delegation of startups to National or International Fairs/ Exhibitions or for organizing Fairs/ Exhibitions/ Seminars at National or International level shall be provided financial assistance on an actual basis, subject to a maximum of INR 50 Lakh per such event.
- ii. For Private Host Institute/ Private registered incubators/ industry associations leading a delegation of startups to national or international fairs/exhibitions, or organizing fairs, exhibitions, or seminars at the national or international level, shall be provided financial assistance up to 50% of the actual cost incurred, subject to a maximum of INR 50 lakh per event.

- iii. A maximum of 12 such events would be supported by the State Government in each financial year.
- iv. Only events conducted in physical or hybrid mode will be considered eligible.
- v. Under this scheme guidelines, assistance/ reimbursement would be given to those entities that have taken prior in-principle approval from the I&C Department for leading a delegation of startups or for organizing Fairs/ Exhibitions/ Seminars.
- vi. The assistance/ reimbursement would only be provided post-participation/ completion of the program.
- vii. The amount of assistance, along with the quantum of tranches, will be decided on a case-to-case basis by the Evaluation & Approval Committee.

3. Commencement

The Scheme guidelines shall commence with effect from the date of notification of this scheme guidelines and shall remain in operation till 06.07.2027 or till the time the Government of Haryana decides to discontinue/amend/ extend this scheme guidelines.

4. Eligibility Criteria

I. Incubators

- a. The Entity should be registered as an “Incubator” with Startup Haryana under the aegis of the Industries & Commerce Department, Haryana, in accordance with the “Incubation Registration Scheme guidelines notified vide No. Admn/459/ISIT/17944 dated 27.09.2022” or as amended from time to time.
- b. The Incubator Entity should have the Haryana Udhyaam Memorandum (HUM) for statistical purposes (If applicable).

II. Government Departments

- a. Any Central/ State Government department or any of their Boards/ Corporations/ Companies/ Institutions or any Government statutory bodies/ entities created/ established through Acts of Parliament or under any other Government Act would be eligible for assistance under this scheme guidelines.

III. Industry Associations

- a. Any organisation registered/ incorporated as an Industry Association and recognised at the National or International level, which has been in existence for 5 years, is eligible to apply for assistance under this scheme guidelines.
- b. Industry Associations involved in the promotion of Startup Ecosystem anywhere in India and have organized at least 3 similar events in the last 5 years are eligible to apply for this scheme guidelines.

IV. General conditions

- a. In case of leading a delegation of Startups to a national or International fair/ exhibition/ seminar by the entity, the financial assistance would be provided towards travelling, boarding & lodging, and any other associated fees like participation fees, cost towards marketing and promotional activities, any other relevant charges based on the proposal & In-principle approval given by the Evaluation & Approval Committee.
- b. The organizer should select the Startups for delegation in a transparent manner and based on the merit of the startup. The Startups being selected for the fair/ exhibition should not be in the Ideation Stage.
- c. The criteria for selection/ participation of Startup entities in National/ International Fair/ Exhibition should primarily be based on the quality of the product to be showcased. Startups with superior quality products should be given preference.
- d. The delegation should ensure clear visibility of Startup Haryana’s support and logo explicitly in any type of marketing collaterals.
- e. A maximum of two members, i.e., Founder/ Co-Founder/ Director/ Team Members from each startup entity, will be eligible.

- f. In addition, 2 members from the concerned host entity, i.e., Registered Incubators / Government Departments/ Industry Associations, along with 2 members from the Industries & Commerce Department/ Startup Haryana Cell, will be part of the delegation.
- g. In case of organizing a fair/ exhibition/ seminar, the financial assistance would be based on the proposal and In-principle approval given by the Evaluation & Approval Committee.
- h. For organizing a fair/ exhibition/ seminar, the Registered Incubators / Government Departments/ Industry Associations are required to submit a proposal with the following expenditure heads:
 - i. Awareness & Communication – Brochures, posters, pamphlets, advertisements in print/ digital media, marketing, electronic media & communication, and other similar activities.
 - ii. Infrastructure - Venue charges, creation of semi-permanent structures/ stall spaces, equipment (light & sound etc.), power/ backup arrangements, and other similar activities.
 - iii. Human Resource – Expenses towards Experts/ Mentors/ Delegates, manpower, security personnel, or any other similar activities.
 - iv. Event Logistics – Stay arrangements, transportation, food & beverages, photography & videography charges, or any other similar activities.
 - v. Merchandise/ Prize - Awards, Prizes, Mementos, Event merchandise, or any other similar activities.
 - vi. Any other relevant expenditure heads
- V. Post completion of the fair/ exhibition/ seminar, the entity will have to submit the expenditure certificate (duly certified by CA and the competent authority of the entity) along with the details of complete head-wise expenditure with a copy of supporting invoices/ bills.
- VI. The delegation should comprise of Startups registered under Category-1 with delegates as State Government Officials, Startup Haryana, I&C Department, and any other stakeholders as per the requirements.
- VII. The incubator entity shall ensure evident branding “Supported by Startup Haryana, Industries & Commerce Department, Government of Haryana” in all its communications, stationery, display boards, and branding material, whether online or offline, during the fair/ exhibition/ seminar.
- VIII. If, for any reason, the fair/ exhibition/ seminar gets cancelled or postponed, then the respective entity will have to inform in writing within 10 days from the date of postponement or cancellation to the Startup Haryana, I&C Department.

5. Procedure for Availing Incentive/ Assistance

- i. The entity/ applicant shall apply online on the web portal of the Department of Industries & Commerce, Government of Haryana, for an in-principle approval for the “**Assistance for participating/ organizing National or International Fair/ Exhibition Scheme guidelines**” in the prescribed format (as per **Annexure-I**) along with the requisite supporting documents at least 90 days before the commencement of the event. Thereafter, post-completion of the event, the entity can apply for the reimbursement in the prescribed format (as per **Annexure-II**) along with the requisite supporting documents as prescribed under the scheme guidelines.
- ii. The Entity applying for leading a delegation or organizing such events should submit a comprehensive proposal containing the complete details about the objective, theme, proposed participants, targeted beneficiaries, head-wise estimated expenditure, and expected outcomes for leading a delegation or organizing the fair/ exhibition/ seminar.
- iii. In both cases, i.e., at the time of In-principle approval and post-completion of the event/ program, the application received shall be examined, and in case of any deficiencies, the same will be intimated to the entity/ applicant in their user account. The applicant shall rectify the same within the prescribed timelines as per **Section 9** of this scheme guidelines document.
- iv. In case the deficiencies are not removed by the Incubator Entity/applicant or fail to submit requisite additional information/ documents within the prescribed timelines, the application shall be deemed rejected/closed under intimation to the Incubator Entity/ applicant in their user account.

- v. The application, after examination and complete in all aspects, will be placed before the Evaluation & Approval Committee for consideration & approval.
- vi. The Incubator Entity, if required and with approval of the Competent Authority, may be called for a presentation/ clarification of the proposal in relation to either the benefit eligibility or reimbursement claimed, or any other component.
- vii. The Evaluation & Approval Committee shall comprise the following members:

S. No	Designation/ Department	Role
1.	Director/ Director General, Industries & Commerce Department, Haryana	Chairperson
2.	Nominee from Director/ Director General, MSME Department, Haryana	Member
3.	Chief Technology Officer / Additional Director or Equivalent, Industries & Commerce Department, Haryana	Member
4.	Nominee from the Finance Department, Haryana	Member
5.	Nominee from the Higher Education Department, Haryana	Member
6.	The Committee may call Special representatives from relevant State Government Department/ Government Incubator/ Industry Expert, or any other as required on case-to-case basis	Member
7.	Joint/Deputy/ Assistant Director, Industries & Commerce Department, Haryana	Member Secretary

Quorum of the Committee: The Quorum of the Committee shall be of 50%, out of which at least 3 members shall be from the State Government.

- viii. The Evaluation & Approval Committee will examine the application for “participating/ organizing National or International Fair/ Exhibition Scheme guidelines” based on the proposal submitted by the Entity & will approve/ decide the amount of assistance along with the quantum of tranches on case-to-case basis.
- ix. Based on the decision taken on the application, an intimation will be sent to the Entity/ applicant in their user account. The applicant would be able to download the decision/ sanction letter (as applicable) from the portal in reference to their application.
- x. **Disbursal mechanism:** Post completion of the fair/ exhibition/ seminar, the Incubator Entity will have to apply for reimbursement in the prescribed format (as per **Annexure-II**) along with the requisite supporting documents, as prescribed under this scheme guidelines.
- xi. The application, after examination and complete in all aspects, will be placed before the competent authority (as defined in **section 7**) for final consideration and approval.
- xii. The sanctioned amount will be credited into the bank account of the entity, subject to compliance with the terms of the approval/ sanction letter, if any.

6. Time Limit to Apply

- i. The eligible entity/ applicant shall submit the application for In-principle approval for ‘participating/ organizing Fair/ Exhibition Scheme guidelines’ at least 90 days before the commencement of the event/ program or before the date of the event/ program.
- ii. Entities/ applicants that have taken prior In-principle approval and post completion of the event are required to apply for financial assistance within 03 months from the date of completion of the program.

In case of delay in both cases (application for in-principle approval or for reimbursement/ assistance post completion of event/ program), the entity will not be eligible to receive assistance or reimbursement under this scheme guidelines except in the scenario under **Section-8**.

Further, it is clarified that the application for In-principle approval should be submitted before the expiration of the policy, i.e., 06.07.2027.

7. Competent Authority for Sanction

- i. The Evaluation & Approval Committee under the chairmanship of the Director/ Director General, Industries & Commerce Department, Haryana, shall be the competent authority for In-principle approval of the fiscal assistance under the scheme guidelines.
- ii. The Director/ Director General, Industries & Commerce Department, Haryana, or as decided/ delegated by the Government of Haryana from time to time, shall be the competent authority for sanction of the fiscal assistance under the scheme guidelines.

8. Power to Condone the Delay in Submission of the Application

- i. The Director/ Director General, Industries & Commerce Department, Haryana, or as decided/ delegated by the Government of Haryana from time to time, may condone the delay up to a period of 03 months after the prescribed time limit.
- ii. The Administrative Secretary, Industries & Commerce Department, Haryana may condone the delay up to a period of 06 months after the prescribed time limit.

Provided that the competent authority is satisfied with the reasons for the late submission of the application based on the substantial evidence/ documents/ arguments presented by the entity/ applicant.

9. Timelines for Processing & Decision of Applications

The applications received in a particular quarter would be considered for evaluation in the subsequent quarter by the Evaluation & Approval Committee.

Note: If an entity is unable to remove deficiencies or fails to submit requisite additional information/ documents within 15 working days of the intimation from the Industries & Commerce Department, the application shall be deemed rejected/ closed. The Applicant will receive an update on the status in their user account.

10. Interpretation/ Clarification/ Modification

The Administrative Secretary, Industries & Commerce Department, Haryana, will be the final authority for clarifying/ resolution of any doubts relating to the interpretation of any term or any provision arising under this scheme guidelines. The decision in this matter shall be final and binding for all stakeholders in such cases.

11. Grievance Redressal Authority

An applicant may file a grievance to the Administrative Secretary, Industries & Commerce Department, Haryana, against an order passed by the Competent Authority within a period of 30 days from the date of communication of the order. The order(s) passed by the Administrative Secretary, Industries & Commerce Department, in such grievance shall be final.

12. Penal Action

At any time, if it is found that the entity has claimed/ availed any form of assistance/ benefit (Fiscal/ Non-Fiscal) from the Government based on any false/ fabricated information or involved in any malpractices/ fraudulent activities; the registration of the entity will be summarily revoked, and the entity shall refund the entire amount of the assistance granted/ availed along with the compound rate of interest @ 12% per annum. In addition, the entity/ applicant will also be liable to face legal action and will be debarred from availing any incentive/ assistance under any other policy/ scheme guidelines of the State Government in the future.

13. Head of Expenditure

The expenditure shall be met under the Scheme Guidelines Head i.e., "P-01-19-2852-07-202-87-51-N-V" of Industries & Commerce Department, Haryana

AMIT KUMAR AGRAWAL,
Commissioner & Secretary to Government Haryana,
Industries & Commerce Department.

Annexure I – Application Form for In-principle Approval for Assistance for Participating / Organizing Fair/Exhibition

Section 1 – Basic Details of Host Entity			
1.	Type of Entity	Registered Incubator / Government Department/ Industry Association	
2.	Name of the Industry Association/ Government Department/ Registered Incubator	Pre – Filled (In case of Registered Incubator)	
3.	In the case of a Registered Incubator		
3.1.	Registration number with Startup Haryana Cell, Industries & Commerce Department	Pre – Filled	
3.2.	Date of Registration with Startup Haryana Cell, Industries & Commerce Department	Pre - Filled From(DD/MM/YYYY) Valid Till(DD/MM/YYYY)	
4.	Complete Address of the Registered Office of the Registered Incubator / Government Department/ Industry Association		
5.	PAN of the Entity		
6.	GST of the Entity		
7.	Is the application submission on time, i.e., for In-principle approval for participating/ organizing Fair/ Exhibition Scheme guidelines at least 90 days before the commencement of the program event/ program or before the date of the event	Yes/ No	
8.	If no, reasons for the delay in submission of the application (In such a case, the applicant needs to submit written permission from the Competent Authority to condone the delay in submission of the application.	(Upload Evidence/ Supporting Documents for delay)	
9.	Bank Account Details of the Entity		
10.	Name of Bank		
10.1.	Account Holder Name		
10.2.	Account Number		
10.3.	Account Type		
10.4.	Branch Address		
10.5.	IFSC Code		
11.	Details of the Authorized Representative		
11.1.	Name of the Authorized Representative		
11.2.	Designation of the Authorized Representative		
11.3.	Contact Details of the Authorized Representative	Mobile	1.
		Landline (with STD Code), if any	2.
11.4.	PAN Number of the Authorized representative		
11.5.	Email ID of the Authorized Representative		

Details of the Incubator		
1.	Haryana Udhyam Memorandum (HUM) Number & Date (Optional)	Number _____ Date _____
2.	Date of commencement of commercial operations of the Incubator Entity	 (DD/MM/YYYY)
3.	Number of Employees	I. On Direct Payroll - II. On Contract – III. Total Employee -
4.	Turnover of the entity for the last 3 years (optional)	Year 1: Year 2: Year 3: Year n:
Details of the Industry Association		
1.	Date of incorporation/ registration (Not eligible in case of less than 5 years)	(DD/MM/YYYY)
2.	Number of Employees	I. On Direct Payroll - II. On Contract – III. Total Employee -
3.	Turnover of the entity for in the last 3 years (optional)	Year 1: Year 2: Year 3: Year n:
4.	Number of Fair/ Exhibition/ Seminar organized or have led a delegation in the last 5 years (details to be provided in Proposal, Not eligible if less than 3 events)	
Details of the Government Department		
1.	Type of Department	State / Central Government
2.	Name of Government Department/ Board/ Corporation/ Company	
3.	Name of HoD	
4.	Phone of HoD	
5.	Email ID of HoD	

Section 2 Details for obtaining In-principle Approval			
1.	Type of Program	Leading a delegation or Organizing Fair/ Exhibition/ Seminar	
2.	Whether the program is Domestic or International	Domestic/ International	
For organizing a Fair/Exhibition/Seminar			
3.	Description of the Program		
4.	Complete address where the program is being planned		
5.	City		
6.	Country		
7.	Duration of the Proposed Program	From_____ To_____ (DD//MM/YYYY)	
8.	Total estimated expenditure for the entire Program		
9.	Details of head-wise estimated expenditure		
	Major Expenditure Head	Sub Head	Estimated Amount
9.1.	Awareness & Communication	Item 1 Item 2 Item n	
9.2.	Infrastructure	Item 1 Item 2 Item n	
9.3.	Human Resource	Item 1 Item 2 Item n	
9.4.	Event Logistics	Item 1 Item 2 Item n	
9.5.	Merchandise/ Prize	Item 1 Item 2 Item n	
9.6.	Any Other Head	Item 1 Item 2 Item n	

10.	Amount of the assistance requested out of the total estimated expenditure	INR_____ (In Rupees)
11.	Upload a detailed Proposal	Comprehensive proposal including objective, theme, proposed participants, targeted beneficiaries, head-wise estimated expenditure, and expected outcomes for organizing/ leading a delegation for the program.
12.	Supporting Documents	I. Letter of Authorization (As per Annexure- III) II. PAN Card & Passport-size Colored Photograph of the Authorized Representative III. Undertaking (As per Annexure- IV) IV. Copy of Haryana Udhyam Memorandum (HUM) (In case of Incubator) (Optional) V. Cancelled cheque of the bank account of the Entity VI. Copy of the Audited Financial Statement of the Entity of the last 3 years (as applicable) VII. Copy of Incorporation/ Registration Certificate (as applicable) VIII. Copy of any valid proof as evidence of the Incubator Entity being in commercial operations (copy of the first Sale Bill) (as applicable) IX. Copy of GST Certificate X. Copy of CA certificate (as per Annexure VI)
For leading a delegation		
1.	Type of delegation tour	Domestic/ International
2.	Description of the Program	
3.	Complete address where the program is being planned	
4.	City	
5.	Country	
6.	Duration of the Proposed Program	From_____ To_____ (DD//MM/YYYY)
7.	Total estimated expenditure for the entire program	
8.	Details of head-wise estimated expenditure	
	Major Expenditure Head	Sub Head Estimated Amount
8.1.	Travelling Expense	Item 1 Item 2 Item n
8.2.	Boarding & Lodging Expense	Item 1 Item 2 Item n
8.3.	Participation Expense	Item 1 Item 2 Item n

8.4.	Stall Expense	Item 1 Item 2 Item n	
8.5.	Printing Expense	Item 1 Item 2 Item n	
8.6.	Shipment/ Transportation Expense of Exhibits	Item 1 Item 2 Item n	
8.7.	Any other Head	Item 1 Item 2 Item n	
9.	Amount of the assistance requested out of the total estimated expenditure	INR_____	
10.	Upload detailed Proposal	Comprehensive proposal including objective, theme, proposed participants, targeted beneficiaries, head-wise estimated expenditure, and expected outcomes for organizing/ leading a delegation for the program.	
11.	Supporting Documents	I. Letter of Authorization (As per Annexure- III) II. PAN Card & Passport-size Colored Photograph of the Authorized Representative III. Undertaking (As per Annexure- IV) IV. Copy of Haryana Udhyam Memorandum (HUM) (In case of Incubator) (Optional) V. Cancelled cheque of the bank account of the Entity VI. Copy of the Audited Financial Statement of the Entity of the last 3 years (as applicable) VII. Copy of Incorporation/ Registration Certificate (as applicable) VIII. Copy of any valid proof as evidence of the Incubator Entity being in commercial operations (copy of first Sale Bill)(as applicable) IX. Copy of GST Certificate X. Copy of CA certificate (as per Annexure VI)	

Annexure II: Post completion application for availing assistance after completion of the Event/ Program

1.	Whether organizing/ leading a delegation	Pre – Filled		
2.	Name of the entity	Pre – Filled		
3.	Date of In-principle approval for the Program held	Pre – Filled		
4.	Sanctioned amount as per the in-principle approval	Pre – Filled		
5.	Venue of the Program held	Pre – Filled		
6.	Description of the Program held			
7.	Duration of the Program held	From (DD/MM/YYYY) To (DD/MM/YYYY)		
8.	Total expenditure for the entire program			
9.	Details of head-wise actual expenditure			
For organizing a Fair/ Exhibition/ Seminar				
	Major Expenditure Head	Sub Head	Sanctioned Expenditure	Actual Expenditure
9.1.	Awareness & Communication	Item 1 Item 2 Item n		
9.2.	Infrastructure	Item 1 Item 2 Item n		
9.3.	Human Resource	Item 1 Item 2 Item n		
9.4.	Event Logistics	Item 1 Item 2 Item n		
9.5.	Merchandise/ Prize	Item 1 Item 2 Item n		
9.6.	Any other Head	Item 1 Item 2 Item n		
For leading a delegation				
	Major Expenditure Head	Sub Head	Sanctioned Expenditure	Actual Expenditure
9.1.	Travelling Expense	Item 1 Item 2 Item n		
9.2.	Boarding & Lodging Expense	Item 1 Item 2 Item n		

9.3.	Participation Expense	Item 1 Item 2 Item n		
9.4.	Stall Expense	Item 1 Item 2 Item n		
9.5.	Printing Expense	Item 1 Item 2 Item n		
9.6.	Shipment/ Transportation Expense of Exhibits	Item 1 Item 2 Item n		
9.7.	Any other Head	Item 1 Item 2 Item n		
10.	Amount of the assistance requested out of the total expenditure	Pre – Filled		
11.	Program Report (to be Uploaded)	Duly Stamped and signed copy of the Program Report, which should be submitted I. Program details II. Brief overview III. Topics covered. IV. Outcomes of the Program V. List of participants along with contact details VI. Minimum 3 to 5 pictures of each session in the Program (as applicable)		
12.	Supporting Documents	I. Expenditure Certificate (duly certified by CA and the competent authority of the entity) (as per Annexure – V) II. Invoices, Tickets, and Boarding Passes in case of Flight Tickets supporting the expenditure incurred as per the details mentioned in the Expenditure Certificate. III. Photos of the program. IV. Copy of CA certificate (as per Annexure VI)		

Annexure III - Letter of Authorization**Letter of Authorization for Representative**

To,

The Director / Director General,
Industries & Commerce Department

<Name> ----- <Designation>----- is hereby **authorized to sign & stamp requisite documents on behalf** of our Incubator Entity/Industry Association/Government Department **(Name of an entity as given on Certificate of Incorporation / Registration)** for applying for “**Assistance for participating/organizing National or International Fair/Exhibition**” under the Haryana State Startup Policy 2022. He is also authorized to attend meetings and provide additional documents in case any clarifications are required by the concerned authority.

Thanking you,

Signature and seal of the Director(s)/ Partner(s)/ HoD	Signature of the person authorized by The Industry Association/ Government Department/ Incubator (Name of the entity)
<Name>	<Authorized Representative Name>
<Designation>	<Designation>
<Mobile>	<Mobile>
<Seal>	<Seal>

Annexure IV - Undertaking**UNDERTAKING****TO WHOMSOEVER IT MAY CONCERN**

(Undertaking/Declaration - To be submitted on Non-Judicial Stamp Paper of Rs. 100/- (Min), duly sworn before a Notary Public (duly affixed with Notarial Stamp, and with Notary Seal & Notary Registration Number or First-Class Magistrate)).

1. I / We, <Designation>, do hereby solemnly declare that the information given herein regarding our Entity <**Name of the entity**> & as stated in the application form, is correct and true to the best of our knowledge and belief, and nothing relevant information has been suppressed.
2. I / We do hereby affirm that furnishing of any false or incorrect particulars of any information or suppression of any material information shall attract punishment for fraud and that we will be held liable for it. We understand that if found guilty of furnishing false information or any other fraudulent activity, we will be barred from applying /availing any benefits/incentives under the Haryana State Startup Policy 2022 for this entity and any other entity that I/we are part of and will further be liable for the penal action as defined under the “Assistance for participating/organizing National or International Fair/Exhibition”.
3. The Entity will be liable to refund excess subsidy/assistance/reimbursement, if any, released due to omission or pointed out by the concerned division at any time or the Audit team of the Principal Accountant General, Haryana.
4. I / We hereby certify that all Director(s)/ Designated Partner(s)/ Partner(s)/ Members/ Authorised Representative/HoD in our Incubator entity have given written consent to provide their DIN/ DPIN/ Partner ID/ Member ID/ Aadhaar number and also for use of their Aadhaar Number, Biometric, and/or One Time Pin (OTP) data for Aadhaar based authentication to verify individual identity and to determine eligibility across different Government Scheme guidelines. I/We understand that Startup Haryana Cell, Industries & Commerce Department shall ensure the security and confidentiality of my/our personal identity data provided for the purpose stated above.

Dated:

Signature and seal
of the Director(s)/Designated Partner(s)/Partner(s)/Member(s)/HoD
<Name and Designation>

Annexure V – CA Certificate**Certificate from a Chartered Accountant on Letter Head in respect of Proof of Expenditure for organizing/participating in Fair/ Exhibition / Seminar****To whomsoever it may concern**

The document and records of M/s _____ with their Registered/ Corporate Office at _____, in respect to the expenditure incurred towards organizing or participating in fair/exhibition/seminar (***name of the program***) has been verified, and it is certified that the said <Industry Association/ Government Department/ Incubator> has incurred a total expenditure of INR _____ (INR in words _____) towards the same as per the details mentioned below:

For organizing a Fair/ Exhibition/ Seminar				
Sl. No.	Major Expenditure Head	Sub Head	Sanctioned Expenditure	Actual Expenditure
1.	Awareness & Communication	Item 1 Item 2 Item n		
2.	Infrastructure	Item 1 Item 2 Item n		
3.	Human Resource	Item 1 Item 2 Item n		
4.	Event Logistics	Item 1 Item 2 Item n		
5.	Merchandise/ Prize	Item 1 Item 2 Item n		
6.	Any other head	Item 1 Item 2 Item n		

For leading a delegation				
Sl. No.	Major Expenditure Head	Sub Head	Sanctioned Expenditure	Actual Expenditure
1.	Travelling Expense	Item 1 Item 2 Item n		
2.	Boarding & Lodging Expense	Item 1 Item 2 Item n		
3.	Participation Expense	Item 1 Item 2 Item n		
4.	Stall Expense	Item 1 Item 2 Item n		
5.	Printing Expense	Item 1 Item 2 Item n		
6.	Shipment/ Transportation Expense of Exhibits	Item 1 Item 2 Item n		
7.	Any Other head	Item 1 Item 2 Item n		

Name & signature of the Chartered Accountant with stamps &
CA membership Number

Date-----
UDIN No.-----

* Payment details in the above table should be supported by copies of receipts of payments made. The payment receipts must indicate the purpose for which the payments have been made by the applicant.

Annexure VI – Format of CA certificate for Turnover

Dated_____

TO WHOM IT MAY CONCERN

This is to certify that _____, having GSTIN: _____ and a principal place of business at _____, has had a turnover in the last five financial years as mentioned below:

Financial Year	Net Profit	Net Loss	Net Worth	Turnover	Net Tax Paid

This verification certificate is being issued upon their request to be used for any lawful purpose it may serve them.

Regards,*Name of the Chartered Accountant**Seal and Sign of the Chartered Accountant***UDIN:** _____

**CA certificate will only be valid on the letterhead of the Chartered Accountant's firm*